Web Demo

https://demo.webdesyn.com/job/6/

Accountant

Description
We are seeking a detail-oriented and motivated Accountant to join our finance team. The ideal candidate will be responsible for maintaining financial records, preparing reports, and ensuring compliance with relevant regulations.

Responsibilities

- Manage day-to-day accounting operations
- Prepare and maintain financial statements
- Reconcile bank statements and general ledger accounts
- Process invoices, payments, and expense reports
- Assist in budgeting and forecasting
- Ensure compliance with tax laws and financial regulations
- Support end-of-month and year-end close processes
- Maintain accurate and up-to-date financial records

Qualifications
:

- Bachelor’s degree in Accounting, Finance, or related field
- Proven experience as an accountant or similar role
- Strong understanding of accounting principles and financial reporting
- Proficiency in accounting software (e.g., QuickBooks, Xero)
- Excellent attention to detail and organizational skills
- Ability to work independently and meet deadlines
- Strong communication and analytical skills

Job Benefits
Benefits include free vacation and medical aid

Contacts
Contact +123 456 7890

Experience
At least 2 years experience

Proven experience as an accountant or similar role

Education
CPA or equivalent certification

Hiring organization
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Employment Type
Full-time

Beginning of employment
19 July 2025

Industry
Accounting

Job Location
123 XYZ Rd, Harare, Zimbabwe

Working Hours
9

Base Salary
500

Date posted
June 29, 2025

Valid through
03.07.2025