

Web Demo

<https://demo.webdesyn.com/job/6/>

Accountant

Description

We are seeking a detail-oriented and motivated Accountant to join our finance team. The ideal candidate will be responsible for maintaining financial records, preparing reports, and ensuring compliance with relevant regulations.

Responsibilities

- Manage day-to-day accounting operations
- Prepare and maintain financial statements
- Reconcile bank statements and general ledger accounts
- Process invoices, payments, and expense reports
- Assist in budgeting and forecasting
- Ensure compliance with tax laws and financial regulations
- Support end-of-month and year-end close processes
- Maintain accurate and up-to-date financial records

Qualifications

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- Bachelor's degree in Accounting, Finance, or related field
- Proven experience as an accountant or similar role
- Strong understanding of accounting principles and financial reporting
- Proficiency in accounting software (e.g., QuickBooks, Xero)
- Excellent attention to detail and organizational skills
- Ability to work independently and meet deadlines
- Strong communication and analytical skills

Job Benefits

Benefits include free vacation and medical aid

Contacts

Contact +123 456 7890

Experience

At least 2 years experience

Proven experience as an accountant or similar role

Education

CPA or equivalent certification

Hiring organization

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Employment Type

Full-time

Beginning of employment

19 July 2025

Industry

Accounting

Job Location

123 XYZ Rd, Harare, Zimbabwe

Working Hours

9

Base Salary

500

Date posted

June 29, 2025

Valid through

03.07.2025